

Clopper-Michael
American Legion
Post 10

Pavilion Contract/
Lease Agreement

Attachment To Lease
Food and Beverage
Boonsboro American Legion
301-432-5695

Group or Organization

Date of Activity

Contact Person

Contract Date

Street Address

City State Zip

Telephone Number

Times:

_____ Arrival Time

_____ Departure Time

_____ Bar Opening

_____ Food Served

A maximum of (4) four hours rental will be permitted. The four hours will begin at the arrival time. Additional hours must be negotiated before the function. Pavilion hours shall coincide with the Post hours of operation.

Rental Information (Deposit is Nonrefundable)

_____ Amount

_____ Date Received

_____ Receipt Number

Rental required from Post members is \$50.00

Deposit required from other Post's members and guests is \$75.00

Head Count:

_____ Estimated at Time of Contract

_____ Head Count 2 weeks prior to Event

_____ Final Count must be received 5 working days prior to
Event

Pavilion Menu

1 Meat Selection
2 Sides Selection

2 Meat Selection
2 Sides Selection

_____ Hamburgers and Hot Dogs \$8.95 per person

_____ Steamers and Hot Dogs \$8.95 per person

_____ Pulled Pork \$9.95 per person

_____ Sausage w/Peppers & Onions \$9.95 per person

_____ BBQ Chicken \$10.95 per person

_____ Fried Chicken \$10.95 per person

_____ Baby Back Ribs (Market Price)
Each additional meat \$2.95 per person

Sides:

_____ Macaroni & Cheese

_____ Mashed Potatoes

_____ Macaroni Salad

_____ Potato Salad

_____ Cole Slaw

_____ Green Beans

_____ Baked Beans

_____ Corn on the Cob

_____ Cucumber Salad

Each additional side \$ 2.45 per person

(3)

Sandwich Platter

Includes Chips and Pretzels

\$7.95 Per Person

Sandwiches

_____ Ham Salad

_____ Tuna Salad

_____ Roast Beef

_____ Turkey

_____ Chicken Salad

_____ Egg Salad

_____ Ham

Add Ons \$1.95 per person

Additional add ons available upon request

_____ Cole Slaw

_____ Macaroni Salad

_____ Potato Salad

_____ Assorted Vegetable Tray, served with blue cheese and ranch dip
Small - \$24.95 Large - \$39.95

_____ Assorted Cheese Tray, served with sliced baguettes & crackers
Small - \$29.95 Large - \$59.95

_____ Meatballs (serves 40-50) - \$75.00

_____ Wings – (15 for \$15.95) (30 for \$29.95), served with celery sticks, blue cheese and ranch dip

_____ Fried Shrimp – (15 for \$15.95) or (30 for \$29.95)

_____ Steamed Shrimp - \$12.95 per pound, Served with cocktail sauce and lemon

Beverages

Iced Tea is included with Meal Menu and Sandwich Platter

____ Punch or Lemonade (\$10.00 for 5 gallons)

____ Soda (Canned)/ Bottled Water

____ Draft Beer (\$140.00 per keg)

____ Cash Bar (\$50.00 Set up Charge)

____ Open Bar

If bar tab does not exceed \$100.00, there will be an additional \$50.00 charge.

No alcohol is allowed to be carried in or taken out of the Pavilion area.

By regulation, bartenders are required to limit or deny service to anyone who is obviously intoxicated. Their decision is final and supported by the Board of Directors.

The bartender may make last call if attendance at your function dwindles to a small number of guests.

Boonsboro American Legion Post 10

710 North Main Street

Boonsboro, Maryland 21713

Pavilion Lease Agreement

I, _____ acting for _____ agree to lease the Pavilion for a _____ Type of Function on _____ from _____ until _____ Number of Persons attending _____. Count must be firm (7) seven calendar days prior to function. Food preparation will be based on the confirmed count.

Terms: Pavilion Rental of \$50.00 for Post members and \$75.00 for other Post's members and guests will be due at the signing of the contract with the balance due no later than the day of the event unless otherwise agreed upon. Rental/Deposit fee is non-refundable unless approved by the Board of Directors.

The agent signing on behalf of the lessee warrants that he or she has the authority to bind the organization to this agreement.

All prices are subject to change and will not be guaranteed more than (30) thirty days prior to the event.

No food is to be brought into the Legion unless cleared by Legion personnel prior to the event.

No alcoholic beverages are allowed to be brought on or removed from the premise of Post 10 at any time. All alcohol must be consumed in the Pavilion area. No alcohol allowed in the parking lot.

By regulation, bartenders are required to limit or deny service to anyone who is obviously intoxicated. Their decision is final and supported by the Board of Directors.

The bartender may make last call if attendance at your function dwindles to a small number of guests, so they may close and clean their work area.

Clean-up fee for the Pavilion is \$50.00, which will be refunded if the Pavilion is left in the same condition as prior to the event.

Decorating for functions is permitted but must be coordinated with Post staff. Removal of decorations is required immediately after the function.

Lessee accepts full responsibility for personal injury and property damage arising from lessee's use of the facility. The lessor will be held harmless and indemnify from any loss or liability arising from the use of the facility. This will include reasonable attorney fees and or any other expenses of litigation. Lessee also agrees to abide with federal, state or local laws and shall indemnify lessor and hold lessor harmless from any loss of liability from any violation of law.

Reservation Confirmed, _____, _____
Date Authorized Signature

_____	_____	_____
Date	Phone Number	Signature

		Address

Clopper-Michael Post 10
Boonsboro American Legion
Boonsboro, Maryland 21713

Guest Sponsorship
Club Name

Clopper- Michael Post 10

Address

710 N. Main St., Boonsboro
MD 21713

Sponsoring Member

Signature

It is my purpose to use the Pavilion on _____ to entertain
my guests.

Guest Organization: _____

Representative: _____

Address: _____

Phone: _____

Information must be filed with the Board of License Commissioners
at least (10) ten days prior to scheduled date.

